

Information obligation for personal data processing

EXERCISED RIGHTS, EXERCISE OF EXERCISED RIGHTS AND RELATED RECORDS

Purpose of personal data processing for which personal data is intended:

- a) asserted rights of affected persons and keeping related records.
- b) processing the rights of the affected persons, keeping related records.

Related subjects: natural persons who have submitted a request or exercised their rights.

Category of personal data: ordinary personal data necessary to fulfill legal obligations.

List or range of personal data: title, first name, last name, telephone number, e-mail address, applied law.

Legality of personal data processing:

Art. 6 par. 1 letter c) of the general regulation on data protection, when the processing of personal data is necessary to fulfill **the legal obligation** of the Operator.

Art. 6 par. 1 letter f) of the general regulation on data protection, when the processing of personal data is necessary to fulfill **the legitimate interests** of the Operator.

Legal obligation to process personal data:

Law no. 18/2018 Coll. Act on Personal Data Protection and Amendments to Certain Acts

Identification of the recipient or category of recipient:

The data is not provided to any other recipients.

Other authorized entity: on the basis of Article 6 par. 1 letter c) Regulations of the European Parliament and of the Council (EU) 2016/679 on the protection of natural persons in the processing of personal data and on the free movement of such data, which repeals Directive 95/46/EC (General Data Protection Regulation).

- **to third countries:** personal data are not provided to third countries,
- **to international organizations:** personal data is not provided to international organizations.

Disclosure of personal data: personal data is not disclosed.

Legitimate interest of the Operator: the processing of personal data is carried out on the basis of the legitimate interest of the Operator, which consists in the need to ensure the record of the exercised rights of the affected persons for the purposes of possible inspection by the supervisory authority and proof of the fulfillment of the operator's obligations arising from the relevant legislation.

Retention period / criterion for its determination:

- a) 5 years from the date of exercise of rights.
- b) 5 years from the date of exercise of the exercised rights.

Instruction on the form of the request for the provision of personal data from the persons concerned:

Providing personal data is a legal requirement. The person concerned is obliged to provide personal data. If this data is not provided, it is not possible to ensure proper fulfillment of the Operator's obligations arising from the relevant general legal regulations.

Information obligation for personal data processing

The operator guarantees that the personal data provided by the affected person will be processed in accordance with the principle of minimization of storage, and in the event that the purpose of processing ceases to exist, the operator guarantees to delete the personal data.

In the event that said personal data will be processed for a purpose other than that specified above in this information obligation, the person concerned will be informed of this purpose as well as of the legal basis of such processing even before such processing.

Technical and organizational security measures: organizational and technical measures for the protection of personal data are elaborated in the operator's internal regulations. Security measures are implemented in the areas of physical and object security, information security, cryptographic protection of information, personnel, administrative security and protection of sensitive information, with precisely defined powers and duties specified in the security policy.

Automated individual decision-making including profiling: automated individual decision-making including profiling is not performed.